

**REGULAR MEETING OF THE ADMINISTRATIVE BOARD
OF
NIAGARA COUNTY SEWER DISTRICT #1**

Held on the 27th day of May 2026

PRESENT: Commissioner Mark C. Crocker, Chairman
Commissioner Don MacSwan, Vice Chairman
Commissioner Steve Broderick
Commissioner Matthew Foe

EXCUSED: Commissioner Joel M. Maerten
Commissioner Sylvia Virtuoso

ALSO PRESENT: Thomas W. Blodgett, Administrative Director, NCSD #1
Donna Cody, NCSD #1
Aaron Earsing, Chief Operator, NCSD #1
P. Andrew Vona, NCSD #1 Attorney
Robert P. Lannon, GHD Consulting Services
Katelyn Reepmeyer, GHD Consulting Services
Anthony J. Nemi, Liaison, Niagara County Legislature

Chairman Crocker called the meeting to order at 4:00 p.m.

Roll call was taken by Donna Cody.

The pledge of allegiance was recited.

Upon motion duly made by Matthew Foe and seconded by Steve Broderick, it was resolved that the minutes of the April 22, 2026 meeting be approved as presented. This motion was carried.

Upon motion duly made by Steve Broderick and seconded by Don MacSwan, it was resolved that the following vouchers be paid from their respective accounts:

FORWARDED

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
Frontier	Mapleton Rd PS	62.94
National Fuel	Plant	2,412.89
National Fuel	Shawnee Rd PS	87.07
National Fuel	Townline Rd PS	69.91
National Grid	East Canal Rd PS	3,963.08

National Grid	Mapleton Rd PS	304.82
National Grid	Moyer Lift PS	196.18
National Grid	Plant	14,133.57
National Grid	Shawnee Rd PS	313.01
National Grid	Townline Rd PS	2,065.89
Niagara County Public Works	Elec Supply - Mapleton PS (April 2026)	180.57
Niagara County Public Works	Elec Supply - East Canal PS (April 2026)	1,656.61
Niagara County Public Works	Elec Supply - Moyer Lift (April 2026)	71.85
Niagara County Public Works	Elec Supply - Shawnee Rd (April 2026)	118.87
Niagara County Public Works	Elec Supply - Townline Rd (April 2026)	1,278.02
Niagara County Public Works	Elec Supply - Plant (April 2026)	19,333.90
Niagara County Public Works	Elec Supply - Rapids Rd PS (April 2026)	433.90
NYSEG	Rapids Rd PS	1,148.78
UDIG-NY	Digging Notifications	74.02
Verizon	East Canal	40.21
Verizon	Moyer Lift PS	36.63
Verizon	Plant	214.68
Verizon	Rapids Rd PS	40.22
Verizon	Shawnee Rd PS	36.66
Verizon	Tonawanda Creek Rd PS	44.74
Verizon	Townline Rd PS	40.22
Amazon	Laboratory Supplies	39.98
American Contracting & Environmental Services Inc.	2025 O&M Project #12660951	69,825.00
Cintas	Carpet Floor Protection	119.89
CIR Electrical Construction	2025 O&M Project #12660951	3,800.00
Core & Main	Maintenance Supplies	2,688.63
Dival	Calibration Gas	1,920.44
Elwood Safety Company	Electrical Glove Testing	54.00
Empire Scale Corporation	Inspection, cleaning & calibration of balances	912.50
Federal Express	Laboratory Supplies	145.99
Fisher Scientific	Laboratory Supplies	4,980.15
GHD	2025 O&M Project #12660951	9,000.00
GHD	2026 I/I Project #12689237	32,817.37
GHD	Misc. Project Assistance & SCADA Support (Project #12640903)	15,282.25
GHD	Monthly Retainer - April 2026	1,000.00
GP Jager, LLC	Maintenance Supplies & Gearbox	6,271.76
Greater Niagara Gazette (CNHI)	Ferrous Chloride Bid	131.80
Greater Niagara Mechanical	Semi-Annual HVAC Preventative Maintenance	899.00

Haskell, Jacob	2A Wastewater Exam Fee - Reimbursement	114.00
Home Depot	Maintenance Supplies	360.95
JCI Jones Chemicals	Sodium Hypochlorite	7,895.94
John's Motor & Transmission Shop	1989 Dodge Inspection & 2015 Ford Inspection & Maint.	594.26
Kemira	Ferrous Chloride	5,715.36
Koester	Maintenance Supplies	2,573.58
Masterman's	Laboratory Supplies	1,466.34
Modern Corporation	Sludge/Dumpsters	61,450.80
Moley Magnetics	Motor Repair & Parts	3,129.47
Napa Auto Parts	Vehicle Supplies	376.74
NYSDEC	Waste Transporter Permit	500.00
Pace Analytical Services	Laboratory Analyses	698.40
Payne Carpet Outlet	Installation of Carpet Tile & Removal of old	6,113.00
Smith & Loveless Inc.	Maintenance Supplies	2,037.08
Staples	Office Supplies	161.98
Superior Lubricants	Grease/Oil	534.00
Temp-Press Inc.	Channel Flow Meters	2,086.40
VWR International	Laboratory Supplies	665.97
WB Mason	Water	29.96
WW Grainger	Maintenance Supplies	994.85
TOTAL		\$295,747.08

TO BE PAID

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
Bearing Distributors Inc. (BDI)	Maintenance Supplies	365.12
Charter Communications	Internet	773.25
Ferguson Electric	Bypass Gate Repair	1,578.50
Linde Gas & Equipment	Maintenance Supplies	253.58
National Fuel	Townline Rd PS	46.50
National Fuel	Shawnee Rd PS	72.90
National Grid	East Canal Rd PS	2,104.30
National Grid	Mapleton Rd PS	250.78
National Grid	Moyer Lift PS	114.70
National Grid	Shawnee Rd PS	201.86
National Grid	Townline Rd PS	1,718.00
NYSEG	Rapids Rd PS	846.66
NYSDEC	Annual Air Pollution Control Regulatory Fee	160.00
Pace Analytical	Laboratory Analyses	108.00
QLT	Townline Rd PS	15.92
Verizon	Townline Rd PS	40.24

Verizon Wireless	Cellular Phone/Data	332.04
Vona, Andrew P	Legal Retainer - May 2026	3,333.33
TOTAL		\$12,315.68

TOTAL FORWARDED	\$ 295,747.08
TOTAL APPROVED O&M	\$ <u>12,315.68</u>
GRAND TOTAL APPROVED	\$ 308,062.76

This motion was carried.

Review of the April 2026 Financial Report showed an Operation and Maintenance balance of \$14,729,494.24.

Upon motion duly made by Don MacSwan and seconded by Matthew Foe, it was resolved that the Sewer District's April 2026 Financial Report be approved as presented. This motion was carried.

Communications:

Mr. Blodgett stated the District was made aware of numerous complaints of odors in the region. He stated Mr. Earsing notified the NYSDEC, the Sewer District was inspected, and it was verified the odor was not being caused by our facility. Chairman Crocker asked where the complaints were coming from and Mr. Blodgett stated residents and developments directly north and northeast of the Sewer District in the Town of Wheatfield. Commissioner MacSwan stated the Town of Wheatfield was made aware of the complaints as well as the origination of the odors, and they sent inspectors to that facility whose management stated the odors were a result of maintenance and cleaning being done at the facility. Mr. Vona asked Mr. Earsing if the findings by the NYSDEC were formally recorded. Mr. Earsing stated the NYSDEC representative stated the District would receive a letter and he would follow up with them.

Old Business:

There is nothing new to report this month.

Chief Operator's Report:

There is nothing new to report this month.

Administrative Director's Report:

a. Ferrous Chloride Bids– Mr. Blodgett stated Kemira Water Solutions is the District's current supplier and the current price for ferrous chloride is \$0.781/lb. He stated the District received two bids and PVS Technologies, Inc. submitted the lowest bid of \$0.96/lb. for the one-year, two-year and three-year contract options. He requested Board authorization to award a three-year contract to PVS Technologies, Inc., for Ferrous Chloride Solution (Bid #NCSD26-01) in the amount of \$0.96/ lb. and no charge for a second drop-off location (contract period July 1, 2026 to June 30, 2029).

Upon motion duly made by Steve Broderick and seconded by Don MacSwan, it was resolved that the Administrative Board of Niagara County Sewer District #1 hereby approves Mr. Blodgett's request to award a three-year contract to PVS Technologies, Inc., for Ferrous Chloride Solution (Bid #NCSD26-01) in the amount of \$0.96/ lb. and no charge for a second drop-off location (contract period July 1, 2026 to June 30, 2029). This motion was carried.

b. NYSEFC Cybersecurity Assessment Grant – Mr. Blodgett stated GHD has submitted the Cybersecurity Assessment grant application on behalf of the District in the maximum amount of \$50,000.00 and we are waiting for the determination of eligibility from the State.

c. 2027 Budget Schedule – Mr. Blodgett reported that the 2027 Budget process will begin in later June and that a tentative budget will be presented to the Commissioners in late July/early August, and then the final tentative budget for Board approval in August for presentation to the Niagara County Budget Office in September.

d. Electronics Technician Position Update – Mr. Blodgett stated there have been a few interviews conducted and the position has been reposted on the County website, as well as posted on Indeed.

e. Teamsters Contract Negotiations – Mr. Blodgett stated the negotiations resumed with a meeting held today and he would continue to update the Board regarding progress.

Engineer's Report:

1. General Retainer (GHD Project No. 12640903)

- Assisting in compliance with new NYS Cybersecurity Regulations for Wastewater Facilities.
- Miscellaneous requests/reviews/assistance continues under Phase 40.
- SCADA support services.

Board Action Requested: None

2. CIP Phase 1 Map and Plan and Financial Analysis (GHD Project No. 11110253)

- Map, Plan and Report in progress.

Board Action Requested: None

3. 2022 O&M Project (GHD Project No. 630191)

- GHD, NCSD, and the valve manufacturer is investigating a solution to the 3" air release valve issues at East Canal Road Pump Station.

Board Action Requested: None

4. 2024 O&M Project (GHD Project No. 12629537)

- Project complete.

Board Action Requested: None

5. SWMM Update (GHD Project No. 12656907)

- Project complete.

Board Action Requested: None

6. 2025 O&M Project (GHD Project No. 12660951)

- Moyer Road Pump Station work is complete.
- Work at Shawnee Road Pump Station to begin next first week of June.

Board Action Requested: None.

7. Future Biosolids Handling Evaluation (GHD Project No. 12671983)

- Evaluating the regulatory and economic factors to determine the best path forward.

Board Action Requested: None

8. 2025 SPDES Annual Compliance Updates (GHD Project No. 12686989)

- Project complete.
Board Action Requested: None.

9. 2026 District I/I Project (GHD Project No. 12689237)

- Data is reporting as expected.
Board Action Requested: None.

10. 2026 Annual NCSD O&M Projects (GHD Project No. 12690181)

- Preliminary design in progress.
Board Action Requested: None

Attorney's Report:

There is nothing new to report this month.

New Business:

There is nothing new to report this month.

Adjournment:

Upon motion duly made by Matthew Foe and seconded by Don MacSwan, the meeting adjourned at 4:20 p.m.